



UNIVERSITÄT
LEIPZIG

International Centre

German language course “FIT für das Studium – Deutsch”

Step-by-Step-Guide to the uni-assist e.V. Application Process

Step 1: Registration and Log-In for the application portal my.uni-assist.de

Register with your e-mail address and a password of your own choice in the online portal [my.uni-assist](https://my.uni-assist.de).

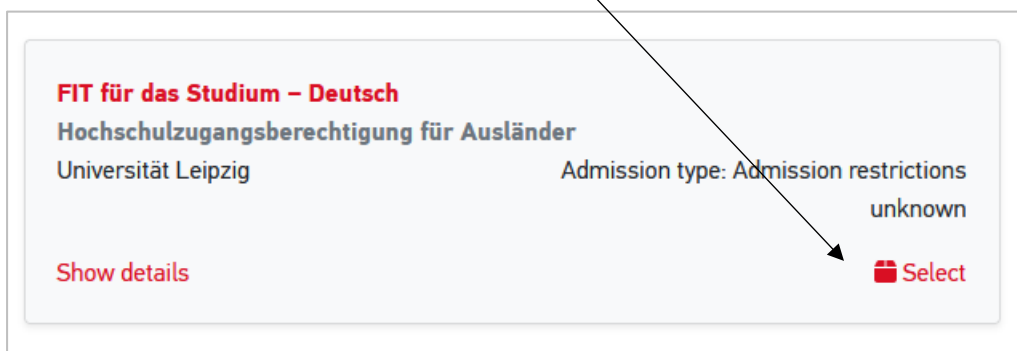
Confirm the registration link, which will be sent to you by e-mail. Once you have clicked on the link, your user profile will be ready to use.

If you already have a user name and password, please use these for the “log-in”.

Step 2: Select the German course

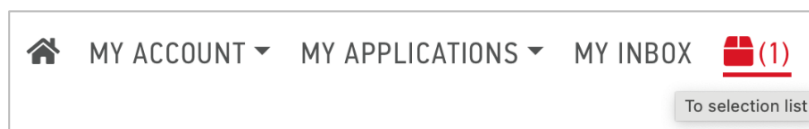
Search for “FIT für das Studium – Deutsch”. Select the University (Universität Leipzig). Then click “Search”.

Click on “Select” and the course will be added to your “selection list”.



Step 3: Answer the mandatory questions

After you have selected the German course, click on "[selection list](#)" in the top right menu (corresponds to the package icon).



Click on "[unanswered mandatory questions](#)" and answer all questions (e.g. about your educational background, your desired study programme and your motivation for the course) in the next window. Your application cannot be sent without answering the questions.

MY SELECTION LIST

Please answer all mandatory questions (marked in red). Only then will you be able to submit your application.

Winter Semester 2024/2025

FIT für das Studium – Deutsch
Hochschulzugangsberechtigung für Ausländer
Universität Leipzig

Show additional application-related questions **(unanswered mandatory questions)**

Show details

Application for 1st semester

Admission type: Admission restrictions unknown

Remove

ADDITIONAL APPLICATION-RELATED QUESTIONS

General questions (0/0)

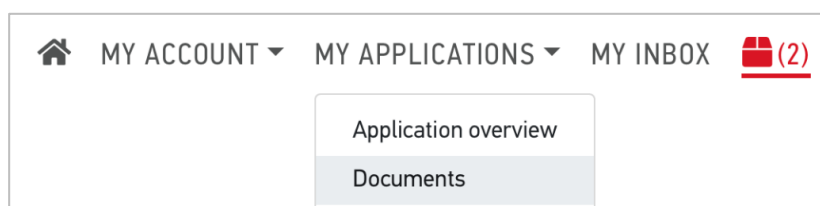
University-related questions (4/4)

Subject-related questions (0/4)

Also please upload the [consultation form \(Beratungsschein\)](#) from the International Centre of Leipzig University.

Step 4: Upload application documents

Click on "[My applications](#)" and then on "[Documents](#)" and upload the application documents as [pdf-files](#)! Please choose a [suitable file name](#) in German or English (e.g. Bachelor Diploma).



You need to submit the following documents online as part of your application:

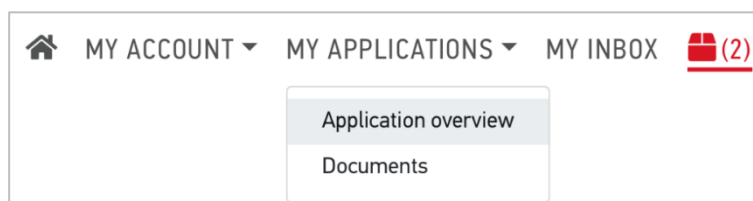
1. Your school leaving certificate (including your subjects and marks) and a translation (if it was not issued in English or German)
2. If you have already studied at a university:
your degree certificates (including your subjects and marks) (e.g. Bachelor certificate) and translations of these certificates (if these were not issued in English or German)
3. Applicants from China, India or Vietnam: Certificate from the responsible Academic Evaluation Center (APS)
4. German language certificate B1 or proof of 500 hours of German lessons (issued in one document)
5. Please check whether further application documents (e.g. proof of university entrance examination) are required for your country to assess your university entrance qualification. You can use the [uni-assist country information](#) for this purpose.

Step 5: Send application

To submit your online application just click "proceed to checkout". The costs for the application are covered.

Application status

You can track the status of your application online in your account under "Application overview".



The International Centre of Leipzig University will then inform you, if you get invited for the entrance exam. **Good luck with your application!**

What can I do if I'm missing certificates due to my situation as a refugee?

You need to fill in the Uni-assist Questionnaire (Selbstauskunftsbogen). On this self-disclosure form, you can provide information on the periods of education for which you no longer have certificates (last school and/or university attended). If you have evidence of your education, for example an old student identification card, please provide information on these documents and submit them, preferably as certified copies.

You will be sent the self-disclosure form by uni-assist after submitting your application or can obtain a copy from the International Centre (please send an email then to refugees.study@uni-leipzig.de).

